



# **LODGE SCOTIA**

**No. 263**

**U. G. L. Q.**

**formerly...**

**1176 S. C.**

**193 Q. G. L.**

**Entered Apprentice Degree**



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## PROCEDURE FOR BALLOT

WM: Bro. Secretary, what is our next business?

SEC: Ballot WM

WM: Brother Deacons, *(who stand, remove gloves and salute)*  
you will distribute the necessary means of ballot.

*(Deacons leave wands in stand. SD picks up means of ballot.  
SD and JD move to North and South sides of WSW. SD hands the means of  
ballot to WSW who hands on to JD. Junior Deacon starts distributing means  
of ballot to IPM and other brethren in SE, and continues to distribute along  
South. He then (from side of dias) hands means of ballot to WSW who  
distributes to SD and JD their means of ballot.  
WSW then gives the means of ballot to SD who distributes means of ballot to  
WSW.  
SD distributes means of ballot to IG and continues along North side,  
finishing at WM.  
SD places unused means of ballot on Secretary's table.  
Deacons put on their gloves, and pick up their wands.  
SD picks up Ballot Box (without being instructed), places it on VSL after  
showing that it is empty, and proceeds to NW corner, in line with JD  
standing the SW corner - both facing E.)*

WM: Has every Brother been provided with the necessary means of  
ballot?

Brethren, you are about to ballot for....

*Affiliate:* Brother ..... as a Joining Member of this Lodge, Scotia No  
263.

*Initiate:* Mister ..... as a Candidate for Initiation into this  
Lodge, Scotia No 263.

*Affiliate &*

*Initiate:* Brother..... as a Joining Member,  
and Mister ..... as a Candidate for Initiation  
into this Lodge, Scotia No 263.

WM: For the benefit of new members, the white cube is FOR, and the  
black ball AGAINST. Two black balls will automatically exclude  
any person from becoming a member of this Lodge.

WM: *(only if there is more than one Candidate)...* The Ballot will be taken in  
block.  
Should TWO black balls appear, the Ballot will be collected, re-  
distributed,

and each Candidate will be balloted for individually.

WM: Brethren, I ask you to be particular in your Ballot.

*The Ballot will be led off from the North and South by the Brothers Senior and Junior Deacons respectively. KNOCK!*

*(The Deacons turn inwards, walk towards each other until they are a one-person width apart. They stop, turn to the East, dip wands and walk to just west of the altar, and stop.*

*The SD takes one step to the right, casts his ballot, dips wand, then takes one step to the left.*

*The JD takes one step to the left, casts his ballot, dips wand, then takes one step to the right.*

*Both Deacons move to just east of the altar and cross their wands.*

*The Brethren cast their votes, salute, return to their places and sit.*

*The DC asks all Brethren to stand until the WM casts his vote, during which his Chair is occupied by the IPM. The WM returns to his chair.*

WM: Thank you Brethren - be seated.

WM: Brethren, you will examine your remaining means of Ballot.  
Has every Brother voted according to his conscience?

*If notice given of an incorrect vote having been made - see 'Redistribution of Ballot' Pg. 3*

*I declare the Ballot closed. KNOCK! (Repeated by Wardens)*

*(Deacons uncross their wands and step back level with the rear of the altar)*

WM: Brother Deacons, you will convey the ballot to the Worthy Wardens for examination.

*(SD picks up Ballot Box, both Deacons about turn, walk up pavement to respective sides of WSW. SD hands Box to WSW who hands it to JD, who takes it to WJW for examination. (SD waits on N.W. corner.)*

*JD returns box to WSW, who examines it and hands it to the SD.*

*JD stands at his chair, SD takes Box to WM's pedestal, returns to his chair, both Deacons salute and sit.*

WM: *Opens Ballot Box and inspects, then shows contents to IPM and says...*  
WJW, how stands the Ballot in the South?

WJW:	All fair in the South	<i>(if NO black balls)</i>	Or
	Just fair in the South	<i>(if ONE black ball)</i>	Or
	Not fair in the South	<i>(if TWO or MORE black balls)</i>	

WM: WSW, how stands the Ballot in the West?

WSW: All square in the West (if NO black balls)  
 Or  
 Just square in the West (if ONE black ball) Or  
 Not square in the West (if TWO or MORE black balls)

WM: All fair and square in the East (if NO black balls) Or  
 Just fair and square in the East (if ONE black ball) Or  
 Not fair and square in the East (if TWO or MORE black balls)

WM: *If ballot is successful (ie: no more than one black ball)...*

*Affiliate:* Brethren, you have elected Brother .....  
 as a  
Joining Brother into this Lodge, Scotia No 263.

*Initiate:* Brethren, you have elected Mr.  
 ..... as a  
 Candidate for Initiation into this Lodge, Scotia No 263.

*Affiliate & Initiate:* Brethren, you have elected Brother ..... as a  
Joining Brother  
 and Mister ..... as a Candidate for Initiation into this Lodge,  
 Scotia No 263.

WM: Brother SD., (*who stands and salutes*), you will collect the remaining means of ballot.

*(SD picks up his wand, goes to WM's pedestal, picks up the Ballot Box, and the WM drops in his unused means of ballot. SD continues on to the IPM, collects his unused means of ballot, and then squares the Lodge, collecting all the unused means, finishing at the Secretary's table. He replaces his wand, salutes the WM, and is seated.)*

## REDISTRIBUTION OF BALLOT

***Procedure if notice given of an incorrect vote having been made  
or, a vote has to be re-taken***

WM: Brother Deacons, you will collect the necessary means of ballot and re-distribute to the brethren.

*SD and JD dip wands and return to their positions. Remove their gloves and replace their wands in their receptacles.*

*SD obtains unused means of ballot and receptacle from the Secretary's table.*

*SD and JD return to the Altar via the West. SD hands means of ballot receptacle to JD and then empties contents of the Ballot Box into the means of ballot receptacle.*

*SD then shows that the Ballot Box is empty.*

*SD takes means of ballot from JD and both Deacons turn, walk up pavement to North and South sides of WSW respectively.*

*SD and JD then collect the remaining means of ballot from the brethren in same order and manner in which they were distributed and then stand in NW and SW corners respectively.*

WM: Does any brother still hold a means of ballot?

*If affirmative response received - Deacon to collect - otherwise continue...*

WM: Brother Deacons, (*who salute*) you will distribute the necessary means of ballot.

*SD and JD then repeat the process of distributing the necessary means of ballot.*

*Recommence the normal Procedure for Ballot with...*

WM: Has every brother been provided with the necessary means of ballot?